



Minute

The Lanarkshire Board 19th June 2017

5pm Board Room Motherwell Campus

Present from the Lanarkshire Board: Linda McTavish, Kenny Anderson, Douglas Anderson, John Elliot, Keith Fulton, Rose Harkness, Moira Jarvie, Jacqueline McGarvey, Martin McGuire, Stewart McKillop, Paul O'Donnell, Professor Robert Pyper, Zorena Shanks, Ronnie Smith, Ann Stark, David Winning. Jane McCartney was attending by phone but had to leave during the presentation due to problems with the line.

In Attendance: Iain Clark (Vice Principal -NCL), Brian Gilchrist (Assistant Principal -NCL), Diane McGill (Board Secretary -The Lanarkshire Board), Penny Neish (Assistant to the Chair of the Lanarkshire Board), Derek Smeall (Vice Principal NCL), Heather Urquhart (Vice Principal NCL). Sharon Drysdale was delayed by traffic and joined the meeting at the Chair's Report.

Presentation on Five Year Financial Planning

Kenny Anderson, the Chair of the Finance Committee gave a presentation on five year financial planning which was a recommendation included in the Audit Scotland report on the college sector last year. The presentation noted the challenges in longer- term planning when the Scottish budget is on an annual basis and the economy itself is challenging with the additional complexities of Brexit and national bargaining. Translating the Audit Scotland guidance into concrete action will require clarity on key planning assumptions across the college sector.

Decision: It was agreed that there should be a special board discussion on this issue and that there will be ongoing discussion at the Finance Committee.

Board Meeting

1. Chair's Welcome

Linda McTavish welcomed Board members to this summer meeting of the Lanarkshire Board. She noted that this was the last meeting for the NCL Student President, Zorena Shanks and SLC Vice President, Melissa Mitchell and welcomed the new NCL Student President-Elect, Daniel Moore to the meeting.

2. Apologies

2.1 There were apologies from Board Members as follows: Rosemary McKenna, Jean Carratt, Matthew O'Hare, Stuart Reid. There were also apologies from attendees to the Board as follows: Angus Allan (SLC) and Derek Smeall.

3. Declaration of Interest

3.1 There were no declarations of interest.

4. NCL Committee Minutes and Reports

Note: The Chairs of the Lanarkshire Board committees decided at the Chairs' meeting on the 8th February 2016 to report by exception in their report to the Board and where there was a recommendation to the Board the committee chair would ensure that there was sufficient information for the Board to make its decision.

4.1. CSAO Committee Minute 22nd May 2017: There were no items to report by exception.

4.2 Audit Committee 22nd May 2017: Ronnie Smith reported that Mazars the new external auditors had attended this meeting of the committee and had been introduced to members. He also informed the Board that the SFC have been asked for guidance on the issue of consolidated accounts for the Lanarkshire Region.

4.3 RGP Committee 5th June 2017: Keith Fulton reported that, following a meeting of the Chairs on the 19th June 2017, a short term working group has been set up to take forward the review of nurseries with Kenny Anderson in the Chair and its remit will include the condition of the nursery building at Coatbridge. This group will report to the Finance Committee.

4.4 Chairs Committee Reports

4.4.1 Chairs Committee 5th April 2017 : Linda McTavish reported that the Chairs' Committee had agreed a regional options paper should be prepared setting out scenarios for the future operation of the Lanarkshire Colleges based on different funding options and that the SFC then be asked which option it would support. There would be a further meeting with the Chairs and the Principals with the SFC and this would be reported to the committees and the Board in the May/June Board cycle.

4.4.2 Chairs Committee 8th May 2017: Linda McTavish reported as follows:

- that Martin McGuire would discuss the draft wording on the accounts with Audit Scotland.
- the Chair presented the draft response to the Scottish Government Good College Governance Consultation and the committee agreed in principle to the first draft. It was agreed that a final draft will be sent to the committee for approval before submission on the 2nd June 2017.
- it was also agreed at this meeting that the review of the nursery provision at NCL would be taken forward by a short -term working group chaired by Kenneth Anderson and comprising Paul O'Donnell and Stuart Reid. The minute will be amended to take Keith Fulton's name out of the group.

4.4.3 Chairs Committee 30th May 2017: Linda McTavish reported to this meeting of the Board that the draft wording on the accounts had now been amended to clarify factual accuracies. The revised response to the Scottish Government Good College Governance Consultation was approved by the committee for submission and this is for the Board's consideration at Item 9.2 on the agenda. It had also been decided that she would request a meeting with the Chair of the Board of the Funding Council and its Chief Executive with the Chairs committee to discuss relations.

4.5 Finance Committee Meeting 5th June 2017: It was reported that the budget process in the college sector has been delayed this year.

Decision: The Board agreed that there will be a special meeting of the Finance Committee and the Board in August to approve the budget.

The Board noted all the committee reports and the points raised by exception.

5. Board Minutes

5.1 Minute of the Lanarkshire Board 27th March 2017. The draft minutes of the last meeting of the Board on the 27th March 2017 were approved.

5.2 Minute of SLC Board meeting of the 14th March 2017. Stewart McKillop presented the approved for information. This minute is published on the SLC website and the Board noted the items recorded.

6. Student Associations' Joint Report

6.1 Zorena Shanks presented her report which is published with the Board meeting papers on the NCL website and the Board noted the content of the report.

6.2 Melissa Mitchell presented the SLC Student Association report which is published with the Board papers on the NCL website and the Board also noted the content of the report.

6.3 The Board received a copy of the finalised NCL Student Partnership Agreement at this meeting of the Board and the Chair signed this on behalf of the Board along with Zorena and Martin McGuire. This document is now published with the meeting papers on the web.

6.4 The Chair noted the broad range of activities and events that the Student Associations have undertaken, raising funding for a number of organisations and promoting a number of issues including health and well-being, support for care experienced students and LGBT rights. The work of the SAs is being promoted through social media and newsletters and the NCL SA has organized work placements. She congratulated Zorena and Melissa on all the hard work and enthusiasm that had gone into the year. She presented them both with bouquets as a token of the Board's appreciation and wished them well for the future. The Board is looking forward to working with the new presidents -elect Daniel Moore and Julia McKenzie. The Board was informed that Jemma Crossan has been elected as the Vice- President at NCL and Melissa Mitchell has been re-elected as the SLC Vice- President.

7. Chair's Report

7.1 Events and Awards: The Chair noted that the Board has been circulated with the SLC staff newsletter for June 2017 and a report on the Awards and Achievements was included in the Board's papers. The Chair commended the activity set out to the Board. The NCL Awards and Achievements Feb- May 2017 paper is published with the meeting papers on the NCL website and the SLC staff June 2017 newsletter is published on the SLC website.

7.2 National Committees: the Chair reported that she is participating in a national project on Board diversity

7.3 SFC Funding Update: It was reported at Item 4.4.1 above that an options paper has been submitted to the SFC and at Item 4.4.3 above that a meeting has been requested with the Chair of the SFC Board and the Chief Executive and the Lanarkshire Board's Chairs Committee to discuss relations.

7.4 Board Diversity: This was covered at item 7.6 below.

7.5 Cyber Security: The chair reported that she had participated in a briefing on cyber security and a key message is to take care when opening email attachments

7.6 Co-option to Board Committees: The Chair briefed the Board saying that she had hoped to co-opt a female business women to one of the Board's committees as part of a gender balance and development

of potential Board members plan. The person she had been talking to could now not make the commitment to being co-opted.

Action: The Chair asked Board members to think about other nominations for co-option to committees.

7.7 End of Term Activities: The Chair reported that she had attended end of year student performances which were of a high standard and very enjoyable.

7.8 National Bargaining: Keith Fulton had attended a meeting that afternoon of the Employers Association with Brian Gilchrist and he read the press release from that meeting to the Board. The Board noted the progress reported.

8. ROA Update and Lanarkshire Region Funding Allocations

8.1 There was an update to the Board on the ROA 2017-18 submission based on the update given to the CSAO committee which is reported in the draft minute of that committee and which was included in the Board papers. The Board noted the update and that the initial feedback from Sharon Drysdale was this the submission was OK.

8.2 Lanarkshire Region Funding Allocations

Decision: the Board approved the funding allocation to the region's colleges at this meeting of the Board.

9. Lanarkshire Board Evaluation and Development Plan

9.1 SFC Feedback on the Lanarkshire Board Evaluation: Sharon Drysdale informed the Board that the SFC assessment of College board- evaluations was ongoing and that there was no detailed feedback at this stage. She hoped to have that feedback for the next meeting of the Board.

9.2 Governance Update: The Board noted the Lanarkshire Region's response to the Scottish Government's recent consultation on Board governance which had been approved by the Chair's Committee and this will be published on the web.

10. Approval of Publication of Papers from the Board

The following papers were approved by this meeting of the Board for publication:

The Minute of the Chairs' Committee 5th April
 The Minute of the Chairs' Committee 30th May 2017
 The Minute of the Lanarkshire Board of the 27th March 2017
 The Minute of the SLC Board 14th March is published on the SLC website
 The NCL Student Association Report
 The SLC Student Association Report
 The NCL Student Partnership Agreement
 The Response to the Scottish Government's Consultation on Governance
 The NCL Awards and Achievements Paper Feb-May 2017
 The SLC staff newsletter June 2017 is published on the SLC website.

11. AOB: There was no other business.

15. Date of the Next Meeting

The next meeting of the Lanarkshire Board will be on Monday 2nd October 2017 in the Drumcarron Suite at the Cumbernauld Campus.