

AGED 25 YEARS & OVER

Living with partner/spouse

- Full Birth Certificate or valid Passport/Marriage Certificate
- If name is now different from Birth Certificate, please provide evidence of change of name
- Students proof of income prior to course (Payslip, P45 if leaving employment or signing off benefits)
- Full Birth Certificates of Children (if applicable)
- All pages of Child Tax Credit Letter 2017/18 & 2018/19 (if applicable)
- Council Tax letter 2018/19 if Child Tax Credit letter 2018/19 not supplied
- Evidence of partner/spouse income for the tax year 2017/18, i.e. P60 if in employment, SA302 or Accountants letter confirming self-employment earnings if partner is self-employed, or DWP letter of entitlement if in receipt of benefit for tax year 2017/18 or tax year ended April 2018 (if applicable)

PLEASE NOTE: All students signing off benefit prior to commencing college must submit their P45 confirming benefit has ceased – this will be requested on award letter if not submitted with application.