

Privacy Notice

Lanarkshire Business Hub Events

This notice covers the processing of personal data when you register and attend Lanarkshire Business Hub events.

The data controller for the information being processed is New College Lanarkshire. Our registered office is 1 Enterprise Way, Motherwell ML1 2TX.

If you have any concerns or queries about how we use your personal data you can contact our Data Protection Officer at data.protection@nclan.ac.uk

Personal data we collect

- Full Name
- Job Title
- Company Name
- Contact details
- Any images taken during the event. (Where photos or videos are being taken, you will be notified at the beginning of or as you enter the event)

How we use your personal data

We will use your personal data for the following purposes:

- To register you for the event and reserve your place.
- To provide you with information about the event e.g., changes, log on information.
- To seek your feedback on the event.

Our lawful basis – Legitimate Interests

- To share your contact details with other event attendees
- To send marketing information about future developments and events related to the Lanarkshire Business Hub

Our lawful basis – Consent

Sharing your personal data

We will share your personal data with the following:

- **EventBrite** – to allow registration for the event. You can read the Eventbrite Privacy Notice [here](#)
- **Other event attendees** – only where you consent to this.
- **Our partners or sponsors** of the event you attend - only where you consent to this.

International Transfer

EventBrite are based in the US, and this means your data will be transferred outside the UK where necessary to provide you with an online event booking service. We have Standard Contractual Clauses in our agreements with EventBrite to safeguard this data transfer.

Retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, audit, or reporting requirements.

We will retain your personal data for 3 years from the academic year the event was held.

Your Rights

You have rights in relation to the personal data the college use. You can access information on these rights and how to use them on the Data Protection section of our website: <https://www.nclanarkshire.ac.uk/data-protection/>

You have the right to withdraw consent at any time. You can do this by emailing:
lanarkshire.businesshub@nclan.ac.uk