



Privacy Notice

College Leavers Destination Data

This notice covers the processing of personal data by New College Lanarkshire when we collect information on your employment status after leaving New College Lanarkshire.

The data controller is New College Lanarkshire. Our registered office is 1 Enterprise Way, Motherwell ML1 2TX.

If you have any concerns or queries about how we use your personal data you can contact our Data Protection Officer at data.protection@nclan.ac.uk

How we use your personal data

We use your personal data for the following purposes:

- To meet our statutory reporting requirements to the Scottish Funding Council
- For our internal reporting purposes

Our lawful basis for using this information is **public task**.

Sharing your personal data

We will share your personal data with:

- Skills Development Scotland
- Scottish Funding Council

Retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, audit, or reporting requirements.

College leavers destination data is retained as part of your student record for 6 years after you leave.

Your rights

You have rights in relation to the personal data we use. You can access information on these rights and how to use them on the [Data Protection](#) section of our website.

Data protection complaints

If you feel your data protection rights have been infringed you have the right to complain to us about this. To make a data protection complaint to us please email your complaint to data.protection@nclan.ac.uk